

10th June 2022

SEN Support Parents' Evening
Summer Term - Wednesday 6th July 2022

Dear Parents & Carers,

We will be holding a Parents' Evening for those children who have an SEN Support Plan or Individual Support Plan (*for pupils with a Statement of Special Educational Need*) on **Wednesday, 6th July** from **3.00p.m to 5.00p.m**. The focus of the meetings will be to discuss your child's individual needs and work together to agree further targets for their plan.

Could you please return the slip below, indicating your preferred time slots (2 choices if possible), by no later than **Friday, 1st July**. Appointment times will then be allocated and returned home with your child. *Please note that appointments are for approximately 15 minutes*. Should you feel that further time will be needed, please inform the Class Teacher in advance and they will try to accommodate this.

Please note that after-school clubs will still take place on this night.

We look forward to seeing you. Our thanks for your support.

Yours sincerely,

Mrs S Fitzpatrick

Inclusion Manager / SENCO

✂.....

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I / We* will **not** be attending SEN Support Parents' Evening

**Please delete as appropriate*

I / We* will be attending SEN Support Parents' Evening and would like an appointment within the following time slot(s)**;

***Please delete circle times required*

Wednesday 6th July

3.00 – 3.15p.m 3.15 - 3.30p.m 3.30 - 3.45p.m 3.45 - 4.00p.m. 4.00 - 4.15p.m

4.15 – 4.30p.m 4.30 - 4.45p.m 4.45 - 5.00p.m

Name of Child Class.....

Signed Parent/Carer Date

Print Name..... Contact Number

