

Lower Key Stage Two

Home Time Collection

8th September 2023

Dear Parents and Carers,

As your child is currently in Lower Key Stage Two (Years 3 and 4), they will be required to be collected by an adult from their playground area at the end of the school day.

We would kindly ask that you please return the form below, by **Monday 11th September**, to inform the school who will pick your child up from school, as this is the date the new policy will come into effect.

Thank you for your continued support.

Yours sincerely,



Mr Duncan
Head of Academy

Name of child: Class:

Name of adult collecting child:

Name of adult collecting child:

Name of adult collecting child:

Signed: Date: