

Parent Update

Return to School – September 2020

Dear Parents & Carers,

We hope that you are all safe and well and have had a good summer break. We are looking forward to seeing all of our pupils return in September and also to welcome our new Y3 starters. I am writing to update you with the arrangements that we have in place for the new term. These include;

- Increased cleaning measures
- Desks in rows, facing the front of class
- Non-essential furniture removed
- Where possible, resources for individual use only, with stationery packs provided for children
- Visual reminders – posters, floor stickers, signs, floor tape etc.
- Hand sanitiser stations
- No external visitors to site (unless by appointment only)
- Staggered pick up / drop off
- Use of external doors wherever possible
- Marked pathways through school

Staggered Drop Off and Pick Up

To help enable social distancing as much as possible, until further notice, start and finish times will be staggered, with children to arrive in year groups. Please make sure that they are on time, to ensure no crossover between groups. Your child will be directed across the playground, straight into their classroom. Please note that bikes & scooters will not be allowed initially. Below are the start / end times and entry / exit point for each year group;

Year Group	Entrance / Exit	Start of Academy Day	End of Academy Day
Y3	Front Gate (Old Road)	8.30a.m	2.50p.m
Y4	Front Gate (Old Road)	8.45a.m	3.05p.m
Y5	Rear Gate	8.30a.m	2.50p.m
Y6	Rear Gate	8.45a.m	3.05p.m

*Please can we ask that only **one parent or family member** from the household drop off / collect children and that **you do not enter the school playgrounds**- pupils will be met by a member of staff at each gate. You may wait on the marked path up to reception & grassed area and park at the rear of school. **For the continued safety of pupils, please can we also remind parents that the staff car park is not to be used.***

Please note that we do understand that there may be some difficulties with these timings due to having children in different year groups / schools. We have arranged with Rowena that if there is a clash of start times, older children should be dropped off here first in a morning please. Then, in an afternoon,

please feel free to pick up younger children first from Rowena, before collecting older siblings from us. If you could inform the member of staff on the gate on the first day back, we will make a note of this.

For cases where you may have children in different year groups at our academy and it is not at all possible to work with the timings listed above, please email info@morleyplace.org.uk by next Tuesday, 1st September and we will contact you with alternative arrangements.

Attendance

Please note that it is mandatory for all children of school age to attend daily from the start of term. However, children who show any symptoms of Coronavirus should not attend and NHS guidance on self-isolation be followed please. We also ask this of any adults, including our staff. Please exercise caution / seek professional advice if unsure and notify us as soon as possible by phone if your child is unable to attend for any reason.

Classrooms and Equipment

Children will arrive directly to and remain with their class / year group throughout the day. Break and dinner times will be staggered, with one year group at a time using their allocated playground and grassed area. Wherever possible, travel will take place around the school buildings, rather than through shared areas. Assemblies and any other whole school gatherings will take place via Zoom, with children joining in from classrooms. As per the guidance, tables are now set up in rows, with teachers delivering lessons from the front of class.

Your child should wear regular school uniform daily and will only need to bring their coat, book bag and a water bottle. All children will have a stationery pack provided. To avoid use of changing rooms and additional bags, on days where PE is taking place, pupils should arrive ready changed please, in tracksuit, with t-shirt & shorts underneath. Please note that there will be no PE on the first day back. We will notify you of each year groups allocated days next week.

Lunchtime Arrangements

Staggered lunches will commence from 12.10p.m, with grab bags delivered to class doors for collection. All children will have lunch in their class (or outdoors if the weather is suitable!) and wash their hands immediately before and after eating. Please can we request that all children not receiving free-school meals, use Parentpay to purchase their daily lunch. These are priced at £2.30 per day. Packed-lunches may be brought to school in lunch bags/boxes and be kept at desks (waste will also be kept in these after eating).

Cleaning and Additional Hygiene Measures

All children and staff will be asked to adhere to the following principles of good hygiene whilst on site, with both visual reminders (posters & signage) and regular verbal reminders provided to:

- Wash hands often, using soap and warm water and dry them thoroughly
- Avoid touching their face
- Cover mouth and nose with tissue or sleeve (not hands!) when you cough or sneeze and throw tissue straight into the bin provided – **'Catch it, bin it, kill it!'**

In addition to following these hygiene principles, all areas will be as well ventilated as possible (windows & doors open) and there will be additional cleaners present on site throughout the day. Areas will be cleaned regularly during the day and surfaces wiped down at key points (e.g break, dinner etc). Each class / year group will have allocated toilets, limited to use by pupils in their group, that will be cleaned after use. Resources such as iPads and laptops will be allocated to a year group each day and be cleaned before use by another group. Hand sanitiser will also be available in all classrooms.

Wraparound Provision

Breakfast Club (7.30a.m - 8.30a.m) will restart from Monday, 7th September and can be booked from the first day back. Unfortunately, we are unable to offer After School Clubs initially, but will look to reintroduce these closer to the October half-term and will confirm dates when we return.

As Principal, can I assure you that we have done everything possible to ensure the safety of our pupils, parents and staff ready for the autumn term. We hope that the guidance & routines we have put in place is clear, rational and workable for you and your family.

Please get in touch with us should you have any issues or queries, we are here to help. We look forward to seeing you soon and welcoming back all of our pupils next **Wednesday, 2nd September 2020**, for the start of the new school year.

Take care and stay safe.

Yours sincerely,



Mr P. Rust
Academy Principal